

Casual Employee Account Enrolment under an Industry Scheme



**Mobile App
User Guide**

Preface

This user guide provides step-by-step instructions on how a scheme member can open Casual Employee Contribution Account in an Industry Scheme on the **eMPF™ Mobile App**. All screenshots are for illustration purposes only. The actual design of the app interface may be different.

For any enquiries regarding the **eMPF Platform**, please contact us through the following channels:

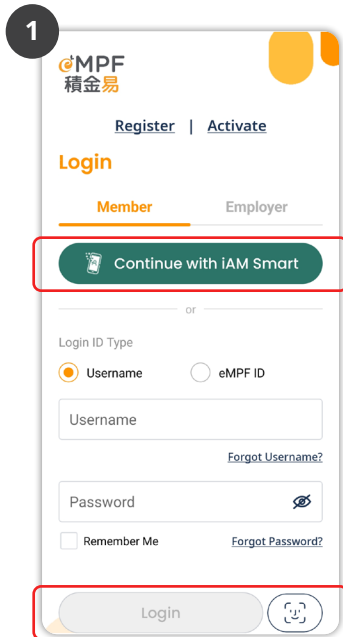
eMPF Customer Service Hotline	183 2622
Email	enquiry@support.empf.org.hk
eMPF Service Centre	Hong Kong Island Unit 601B, 6/F, Dah Sing Financial Centre, No. 248 Queen's Road East, Wanchai, Hong Kong
	Kowloon Suites 1204-6, 12/F, Chinachem Golden Plaza, No. 77 Mody Road, Tsim Sha Tsui East, Kowloon
	New Territories Suite 1802A, 18/F, Tower 2, Nina Tower, No. 8 Yeung Uk Road, Tsuen Wan, New Territories
	Opening Hours Monday to Friday : 9:00 a.m. to 6:00 p.m. Saturday : 9:00 a.m. to 1:00 p.m. Closed on Sunday and Public Holiday

Version: 1.1

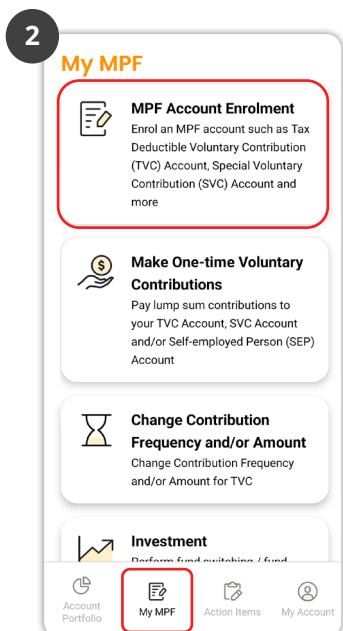
Date : 30 Apr, 2026

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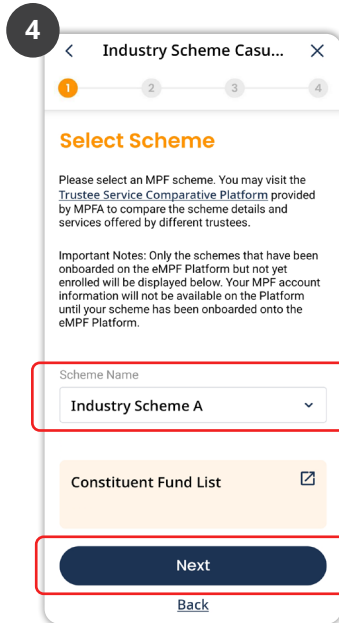
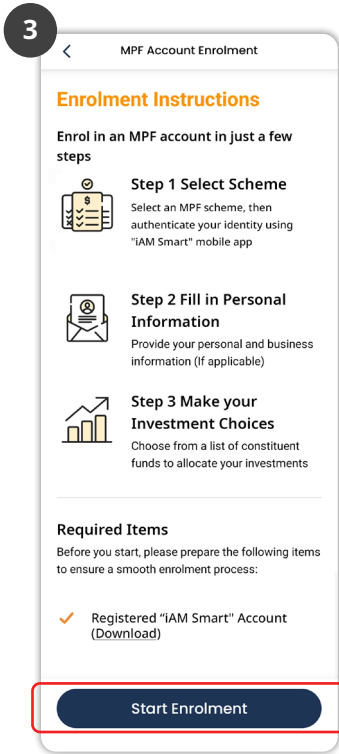
If you would like to open an **Industry Scheme Casual Employee Contribution Account** on the **eMPF™ Platform**, please follow the steps below to complete the enrolment.



1 Log in to the **eMPF** Mobile App.

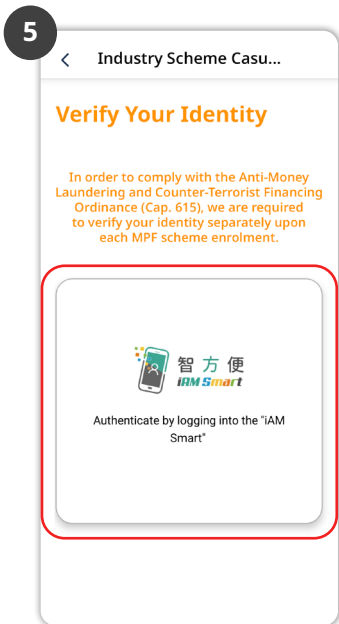


2 Tap **“My MPF”** on the menu bar and tap **“MPF Account Enrolment”**. Then select **“Industry Scheme Casual Employee Contribution Account”**.



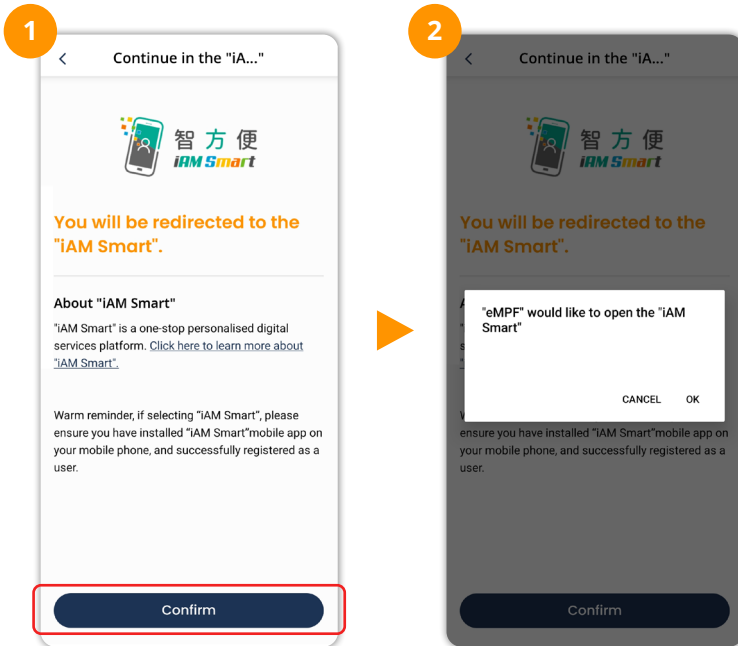
3 Read the instructions and tap **Start Enrolment**.

4 Select a **Scheme** to enrol and tap **Next**.



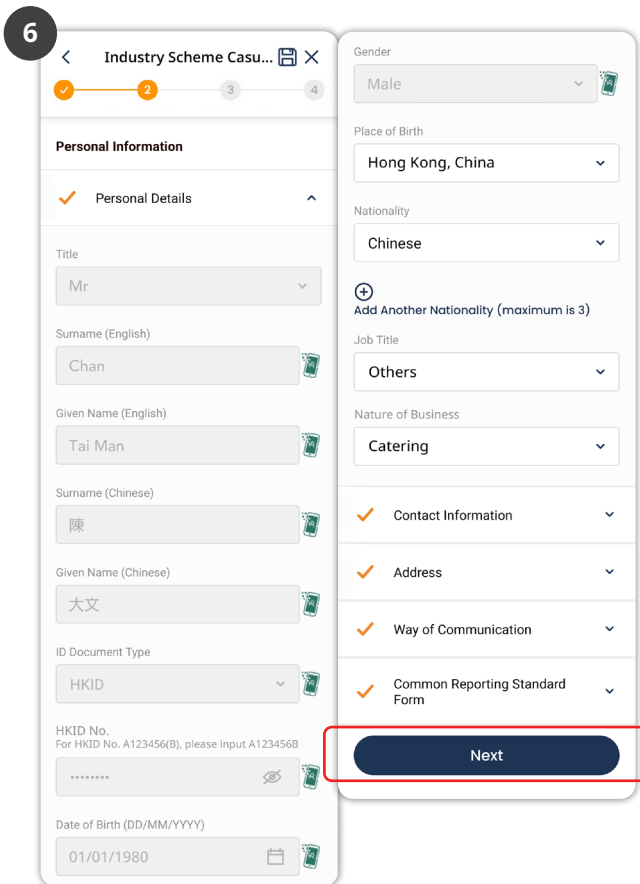
5 Please verify with **"iAM Smart"**.

Verify with "iAM Smart"



- 1 Download the "iAM Smart" mobile app to your smartphone and register as an "iAM Smart" user.
- 2 Follow the instructions and perform the subsequent steps as indicated on your "iAM Smart" mobile app.

▶ Continue the Enrolment Process via eMPF™ Mobile App



- 6 After you complete the authentication process via "iAM Smart", some of your personal information will be pre-filled automatically. Please review if the pre-filled information is correct and fill in the remaining information including Contact Information, Address and more. Then, tap **Next**.



The first screenshot shows the 'Personal Information' screen. It includes fields for 'Email Address' (chantaiman@abc.com) and 'Mobile No.' (+852 99123456). Both fields have a 'Verify' button next to them. The second screenshot shows the 'Register' screen with an 'Enter Verification Code' overlay. The overlay prompts the user to enter a verification code and provides a 'Did not get a code?' link to resend the code.

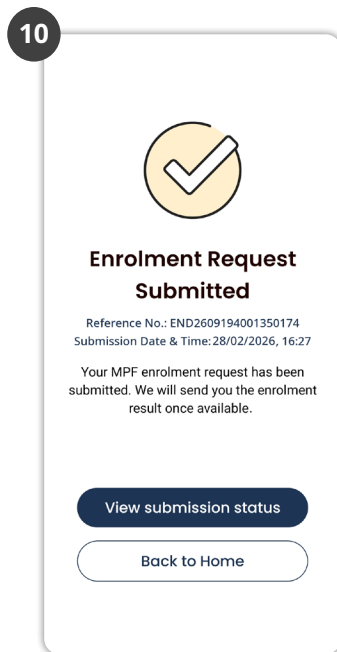
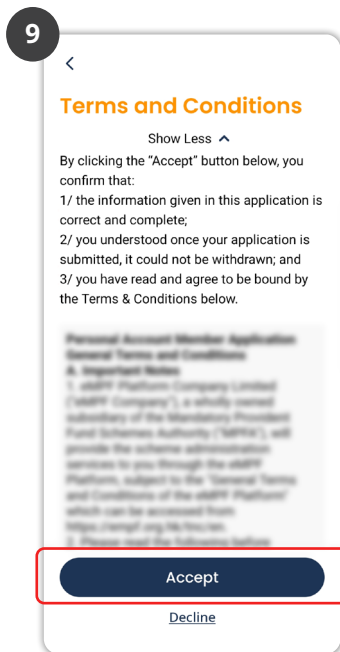
Tips: Please remember to verify your **email address** and/or **mobile phone number** by tapping the “Verify” button next to these 2 fields. You will receive a one-time passcode through **email** and/or **SMS** respectively, simply enter the verification code to finish the verification.

The screenshot shows the 'Investment Choice' screen. It contains a 'Mandatory Contribution Allocation' table and a 'Fund' selection table. The 'Next' button is highlighted with a red box.

Mandatory Contribution Allocation	Voluntary Contribution Allocation
0%	0%
30%	30%
30%	30%
40%	40%
Total:	100%

The screenshot shows the 'Confirmation' screen. It lists 'Step 1 - Select Scheme', 'Step 2 - Personal Information', and 'Step 3 - Investment Choice'. The 'Submit' button is highlighted with a red box.

- 7 Indicate your investment choice and tap **Next**.
- 8 Review the information and tap **Submit**.



9 Read the Terms & Conditions and tap **Accept**.

10 Your enrolment request has been submitted. We will send you the enrolment result once it is available via email or SMS.

- End -